

Trinity School of Frederick Admissions Procedures

Trinity School of Frederick values a diverse student body in terms of socio-economic, racial, ethnic, and religious backgrounds. The school seeks students with a lively intellectual curiosity and the ability to thrive in our environment, a balance of boys and girls within each class, and gives priority to siblings of enrolled students and children of faculty and staff, so long as these applicants are qualified candidates. In addition, anticipated support from the parents of the student is an important consideration.

To assist the Admissions Committee in determining whether individual applicants are academically and developmentally ready for Trinity's program and in meeting the goal of establishing well-balanced classes, the following steps should be completed by February 16 unless otherwise noted.

- Return the Application Form to Trinity School of Frederick along with a non-refundable application fee of \$75.00. You may include a photo of your child if you wish.
- For applicants to **Grade Two and above**, provide two Independent School Confidential Recommendation Forms to the child's current teacher and another recent teacher and have them **return the forms directly** to Trinity School. For applicants to **Kindergarten and Grade One**, provide one Student Recommendation form for the child's current teacher and have he/she **return it directly** to Trinity School.
- For applicants to **Grade One and above**, complete the Transcript Release Form requesting that the current school send a copy of the student's transcript to Trinity School.
- For students entering **Kindergarten**, invitations will be sent for a Saturday morning play date in January or February 2009. For students entering **Grades One or above**, make an appointment for your child to spend a day at Trinity visiting in the current grade level.
- Arrange for required testing or have recent test results sent to Trinity School of Frederick. For Kindergarten – Carey Temperament Ratings and Boehm Test of Basic Concepts For Grades 1 – 8 - Wechsler Fundamental Tests of Achievement and the Wechsler Abbreviated Scale of Intelligence
- If Financial Aid is desired, request the School Scholarship Services (SSS) form. The form needs to be completed once annually, and it should be requested that the report be sent to all prospective schools. Mail the form to Princeton, NJ no later than March 1, with a copy to Trinity School of Frederick along with a copy of the most recent federal income tax return.

Trinity School of Frederick admits qualified applicants without regard to race, color, national or ethnic origin, or religion and does not discriminate in administration of financial aid or other school administered programs.

Please submit to teacher by February 1

CONFIDENTIAL

INDEPENDENT SCHOOL STUDENT RECOMMENDATION
Entering grades 2 - 8

Name of Student _____ Application for grade _____

I have known this candidate for _____ years. My relationship has been that of _____

Date: _____

To the teacher or school director: We appreciate your cooperation in completing this form. The items below ask for your sense of this student's relationship within the school community, emotional and social growth, and intellectual development. Your insight will help us to get to know the child. We understand the difficulty in evaluating a student, and are fully aware that children are constantly growing, changing, and developing. Please return directly to Trinity School of Frederick by March fifth. Thank you for your help.

What are the first words that come to mind in order to describe this candidate?

What are the applicant's special interests?

For the following items, please mark one or more responses that may pertain to each. You may adjust the placement of the check mark to the left or to the right within a given section to indicate gradations in your evaluation.

| | | | | | Comments |
|--|----------------------|-------------------------------|------------------------|---------------------|----------|
| Conduct | Good conduct | Usually good conduct | Occasional misconduct | Frequent disruption | |
| | | | | | |
| Consideration for others | Unusually thoughtful | Usually considerate | Inconsiderate | Unkind | |
| | | | | | |
| Social relationships with peers | Healthy relationship | Has occasional minor problems | | Relates poorly | |
| | | | | | |
| Leadership ability | Excellent | Good | Average | Poor | |
| | | | | | |
| Emotional maturity | Very mature | Average | Somewhat immature | Very immature | |
| | | | | | |
| Self-confidence | Healthy self-image | Needs some support | Seems overly confident | Poor self-image | |
| | | | | | |
| Integrity | Trustworthy | Usually trustworthy | | untrustworthy | |
| | | | | | |
| Sense of humor | Highly developed | Good | | Poorly developed | |
| | | | | | |
| Sense of responsibility | Responsible | Usually responsible | Sometimes responsible | Rarely responsible | |
| | | | | | |
| Relationship with adults | Is comfortable | | Avoids contact | Is dependent | |
| | | | | | |
| Participation in extra-curricular activities | Enthusiastic | Frequent | Occasional | Rare | |
| | | | | | |

| | <i>Excellent</i> | <i>Good</i> | <i>Fair</i> | <i>Poor</i> |
|--------------------------------------|------------------|-------------|-------------|-------------|
| Study habits | | | | |
| Self-motivation | | | | |
| Organization of time and work | | | | |
| Intellectual curiosity | | | | |
| Attention span | | | | |
| Ability to express ideas orally | | | | |
| Ability to follow directions | | | | |
| Ability to work in a group | | | | |
| Ability to work independently | | | | |
| Perseverance | | | | |
| Academic promise | | | | |
| Academic achievement | | | | |
| Attendance | | | | |
| Parent cooperation | | | | |
| Parent involvement in school affairs | | | | |
| Reads for pleasure | | | | |

We would appreciate additional comments and observations concerning the strengths, weaknesses, health, or special needs of this student. We welcome any other information that you think might be helpful. You may use a separate sheet of paper for further comments in any category.

Signature

Print or type name

School

Telephone/ Email

Please return this form directly to: **Trinity School of Frederick**
6040 New Design Road
Frederick, Maryland 21703-6550

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Please submit to teacher by February 1

CONFIDENTIAL

INDEPENDENT SCHOOL STUDENT RECOMMENDATION
Entering grades 2 - 8

Name of Student _____ Application for grade _____

I have known this candidate for _____ years. My relationship has been that of _____

Date: _____

To the teacher or school director: We appreciate your cooperation in completing this form. The items below ask for your sense of this student's relationship within the school community, emotional and social growth, and intellectual development. Your insight will help us to get to know the child. We understand the difficulty in evaluating a student, and are fully aware that children are constantly growing, changing, and developing. Please return directly to Trinity School of Frederick by March fifth. Thank you for your help.

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What are the applicant's special interests?

For the following items, please mark one or more responses that may pertain to each. You may adjust the placement of the check mark to the left or to the right within a given section to indicate gradations in your evaluation.

| | | | | | Comments |
|---------------------------------|----------------------|-------------------------------|------------------------|---------------------|----------|
| Conduct | Good conduct | Usually good conduct | Occasional misconduct | Frequent disruption | |
| | Unusually thoughtful | Usually considerate | Inconsiderate | Unkind | |
| Consideration for others | Healthy relationship | Has occasional minor problems | | Relates poorly | |
| | Excellent | Good | Average | Poor | |
| Social relationships with peers | Very mature | Average | Somewhat immature | Very immature | |
| | Healthy self-image | Needs some support | Seems overly confident | Poor self-image | |
| Leadership ability | Trustworthy | Usually trustworthy | | untrustworthy | |
| | Highly developed | Good | | Poorly developed | |
| Emotional maturity | Responsible | Usually responsible | Sometimes responsible | Rarely responsible | |
| | Is comfortable | | Avoids contact | Is dependent | |
| Self-confidence | Enthusiastic | Frequent | Occasional | Rare | |
| | | | | | |

| | <i>Excellent</i> | <i>Good</i> | <i>Fair</i> | <i>Poor</i> |
|--------------------------------------|------------------|-------------|-------------|-------------|
| Study habits | | | | |
| Self-motivation | | | | |
| Organization of time and work | | | | |
| Intellectual curiosity | | | | |
| Attention span | | | | |
| Ability to express ideas orally | | | | |
| Ability to follow directions | | | | |
| Ability to work in a group | | | | |
| Ability to work independently | | | | |
| Perseverance | | | | |
| Academic promise | | | | |
| Academic achievement | | | | |
| Attendance | | | | |
| Parent cooperation | | | | |
| Parent involvement in school affairs | | | | |
| Reads for pleasure | | | | |

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Transcript Release

Student _____

Date of Birth _____

To Parent or Guardian:

Please sign this permission form and send it to your child's last attended school.

I give permission for _____ to release my
(Name of School)

child's records to Trinity School of Frederick.

Signature of parent or guardian

Date

To the Registrar:

This student has applied to Trinity School of Frederick.

In order to have a complete record of this student's education, we need a transcript from your school. Please send the transcript to:

**Trinity School of Frederick
6040 New Design Road
Frederick, Maryland 21703 - 6550**

Thank you.